



Ormskirk Church of England Primary School

Greetby Hill, Ormskirk. Lancashire L39 2DP

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Nursery Admissions Policy Updated November 2025

If you are on the waiting list for a place at our Nursery and a suitable place becomes available, we will contact you. In the event of more than one child wanting to take the available place, the following criteria will be applied:

- 1) exceptional circumstances, as decided by both the Chair of Governors and the Headteacher (this may include, for example, a looked after child);
- 2) sibling of a child in the nursery or school;
- 3) parents have been members of staff for more than two years;
- 4) distance from school.

These criteria are all based on the assumption that any payments due to the school are up to date.

Reservations for future places in the nursery may need to be secured with a deposit equivalent to a month's payment for the desired days per week. The deposit will be returned to the parent at the end of the child's first month of attendance. If the place is not taken up, the deposit will be retained by nursery.