

I suspect my child has a special educational need.



Contact my child's class teacher to arrange a meeting to discuss my concerns.



If concerns are agreed upon, a support plan will be written.

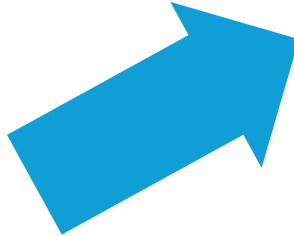


After a term, your child's class teacher will review the provision that is in place for your child and feedback their progress.



If progress is made, your child's class teacher will continue to plan for your child's provision.

Your child's class teacher informs the SENDCO and their child will be added to the SEND register. The SENDCO will support the class teacher to arrange provision.



The SENDCO will monitor your child's provision in school and will keep in regular dialogue with your child's class teacher.



The SENDCO will support your child's class teacher in planning provision for your child and monitoring the impact of this provision.



If your child is not making progress after two cycles of assess-plan-do-review, the SENDCO will become directly involved at this point and will begin to refer to outside agencies/hold TAF meetings.

parent/teacher dialogue

teacher/SENDCO dialogue